

RESOLUTION NO. 2024-R-30

**A RESOLUTION OF THE CITY OF EDGEWATER,
FLORIDA UPDATING COMPLIANCE WITH SECTION 504
OF THE REHABILITATION ACT OF 1973, ADOPTING
A HANDICAP ACCESSIBILITY SELF EVALUATION
PLAN, ADOPTING A TRANSITION PLAN FOR
HANDICAP ACCESSIBILITY AND ADOPTING A
SECTION 504 GRIEVANCE PROCEDURE**

WHEREAS, The City of Edgewater desires to comply with the Section 504 Handicap Accessibility Requirements of the Community Development Block Grant programs and have all publicly accessible City owned facilities made handicap accessible; and

WHEREAS, The City of Edgewater has completed a review of City-owned facilities accessible to the public for ADA handicap compliance; and

WHEREAS, The City of Edgewater desires to make all City-owned public facilities accessible to Handicap individuals, and

WHEREAS, The City of Edgewater is establishing a Complaint and Grievance Procedure to process any complaints including those relating to handicap accessibility, the treatment of handicapped individuals and to elimination discrimination against any person who: has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, and/or is regarded as having such an impairment.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Edgewater, Florida:

Section 1. The City Council hereby adopts 24 CFR Part 8 Transition Plan, a copy of which is attached and incorporated herein as Exhibit “A”.

Section 2. The City Council hereby adopts 24 CFR Part 8 Self Evaluation Plan, a copy of which is attached and incorporated herein as Exhibit “B”

Section 3. The City Council hereby adopts Section 504 Compliance and Grievance Procedure, a copy of which is attached and incorporated herein as Exhibit “C”.

Section 4. The City Council hereby affirms the City Manager as the person responsible for implementation of the Plan.

Section 5. Conflicting Provisions. All resolutions or parts of resolutions in conflict are hereby repealed.

Section 6. Severability and Applicability. If any portion of this resolution is for any reason held or declared to be unconstitutional, inoperative, or void, such holding shall not affect the remaining portions of this resolution. If this resolution or any provisions thereof shall be held to be inapplicable to any person, property, or circumstances, such holding shall not affect its applicability to any other person, property, or circumstance.

Section 7. Adoption and Effective Date. This Resolution shall take effect upon adoption.

PASSED AND DULY ADOPTED this ____ day of _____, 2024.

Diezel Depew, Mayor

ATTEST:

Bonnie Zlotnik, CMC, City Clerk

REVIEWED AND APPROVED: _____
Aaron R. Wolfe, City Attorney

EXHIBIT “A”
24 CFR PART 8
SELF EVALUATION - TRANSITION PLAN LOCALITY NAME: CITY OF EDGEWATER

- A.** List structures (facilities) in which programs and activities are conducted. (Particularly where public meetings are held)
B. Determine if there are physical barriers to program participation? YES or NO.

STRUCTURES	Access Route	Outside walks	Parking	Curb cuts	Ramps	Ext. doors	Int. doors	Elev	Lifts	Restrooms	Fountains	Warn signal	Assem areas	Telephones	NEEDED CHANGES
PARKS & RECREATION DEPARTMENT OFFICE 1108 S. Ridgewood Ave	No	No	No	No	No	No	No	N/A	N/A	Yes	N/A	Yes	No	N/A	1. Need plumbing shields on exposed plumbing under restroom sink 2. Need ADA compliant restroom signs with braille at proper height and location
YMCA BUILDING 148 W. Turgot Ave	No	No	No	No	No	No	No	N/A	N/A	No	No	No	No	N/A	No Changes Needed
HAWKS PARK BASEBALL COMPLEX 146 W. Turgot Ave	No	No	No	No	N/A	No	No	N/A	N/A	Yes	No	Yes	No	N/A	Need ADA compliant restroom signs with braille at proper height and location

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SELF EVALUATION - TRANSITION PLAN LOCALITY NAME: CITY OF EDGEWATER
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- A.** List structures (facilities) in which programs and activities are conducted. (Particularly where public meetings are held)
- B.** Determine if there are physical barriers to program participation? YES or NO.

STRUCTURES	Access Route	Outside walks	Parking	Curb cuts	Ramps	Ext. doors	Int. doors	Elev	Lifts	Restrooms	Fountains	Warn signal	Assem areas	Telephones	NEEDED CHANGES
ROTARY PARK 902 W. Park Ave	Yes	Yes	No	No	No	No	No	N/A	N/A	Yes	No	No	No	N/A	1. Need ADA compliant Hard surface access route from walkway to basketball court. 2. Need plumbing shields on exposed plumbing under bathroom sinks
ANIMAL SHELTER 605 Mango Tree Dr.	No	No	No	No	No	No	Yes	N/A	N/A	Yes	No	Yes	N/A	N/A	1. Need ADA compliant interior door handles 2. Need ADA compliant restroom signs with braille at proper height and location
CITY HALL CHAMBER 102 N. Riverside Dr.	No	No	No	No	No	No	No	N/A	N/A	Yes	N/A	Yes	No	N/A	1. Need ADA compliant restroom signs with braille at proper height and location

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SELF EVALUATION - TRANSITION PLAN LOCALITY NAME: CITY OF EDGEWATER
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- A. List structures (facilities) in which programs and activities are conducted. (Particularly where public meetings are held)
B. Determine if there are physical barriers to program participation? YES or NO.

STRUCTURES	Access Route	Outside walks	Parking	Curb cuts	Ramps	Ext. doors	Int. doors	Elev.	Lifts	Restrooms	Fountains	Warn signal	Assem areas	Telephones	NEEDED CHANGES
KENNEDY PARK 103 N. Riverside Dr.	No	No	No	No	No	No	N/A	N/A	N/A	Yes	No	No	No	N/A	1. Need ADA compliant rear grab bar behind commodes 2. Need plumbing shields on exposed plumbing under bathroom sinks
MENARD MAY PARK 413 S. Riverside Dr.	No	No	No	No	No	No	No	N/A	N/A	Yes	No	Yes	No	N/A	1. Need plumbing shields on exposed plumbing under restroom sink 2. Need ADA compliant restroom signs with braille at proper height and location

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SELF EVALUATION - TRANSITION PLAN LOCALITY NAME: CITY OF EDGEWATER
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- A.** List structures (facilities) in which programs and activities are conducted. (Particularly where public meetings are held)
B. Determine if there are physical barriers to program participation? YES or NO.

STRUCTURES	Access Route	Outside walks	Parking	Curb cuts	Ramps	Ext. doors	Int. doors	Elev.	Lifts	Restrooms	Fountains	Warn signal	Assem areas	Telephone s	NEEDED CHANGES
VETERANS PARK 1811 S. Riverside Dr..	Yes	Yes	Yes	No	No	No	No	N/A	N/A	Yes	No	Yes	No	N/A	1. Need ADA compliant hard surface parking with striping and sign. 2. Needs ADA compliant access route from parking to walkway. 3. Need ADA compliant rear grab bar behind commodes. 4. Need plumbing shields on exposed plumbing under bathroom sinks. 5. Need ADA compliant restroom signs with braille at proper height and location
WHISTLE STOP PARK 651 Roberts Rd..	No	No	No	No	No	No	No	N/A	N/A	Yes	No	Yes	No	N/A	1. Need ADA compliant restroom signs with braille at proper height and location

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- A. List structures (facilities) in which programs and activities are conducted. (Particularly where public meetings are held)
B. Determine if there are physical barriers to program participation? YES or NO.

STRUCTURES	Access Route	Outside walks	Parking	Curb cuts	Ramps	Ext. doors	Int. doors	Elev	Lifts	Restrooms	Fountains	Warn signal	Assem areas	Telephones	NEEDED CHANGES
HAWKS PARK 1108 S. Ridgewood Ave	No	No	No	No	No	No	No	N/A	N/A	Yes	No	Yes	No	N/A	1. Need ADA compliant restroom signs with braille at proper height and location

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SELF EVALUATION - TRANSITION PLAN LOCALITY NAME: CITY OF
EDGEWATER
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C. The schedule for taking steps necessary to make needed changes

Year 1 –

Parks & Recreation Department Office

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks
2. Install ADA compliant bathroom signs

Hawks Park Baseball Complex

1. Install ADA compliant bathroom signs

Rotary Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks

Animal Shelter

1. Install ADA compliant bathroom signs

City Hall

1. Install ADA compliant bathroom signs

Kennedy Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks

Menard May Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks

Install ADA compliant bathroom signs

Veterans Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks
2. Install ADA compliant bathroom signs

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- C. The schedule for taking steps necessary to make needed changes (continued):
Year 1 (continued) –

Whistle Stop Park

1. Install ADA compliant bathroom signs

Hawks Park

1. Install ADA compliant bathroom signs

Year 2 –

Rotary Park

1. Install ADA compliant access route from walkway to basketball court

Animal Shelter

1. Install ADA compliant interior door handles

Kennedy Park

1. Install ADA compliant grab bars behind commodes

Veterans Park

1. Install ADA compliant hard surface parking with striping and sign
2. Install hard surface access route from parking to walkway
3. Install ADA compliant grab bars behind commodes

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SELF EVALUATION - TRANSITION PLAN LOCALITY NAME: CITY OF
EDGEWATER
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D. The official responsible for implementation is: City Manager

E. The person(s) or groups with whose assistance the plan was developed: Fred Fox Enterprises, Inc.

F. This Transition Plan for complying with 24 CFR part 8 was made public by:

1. Posting on bulletin board.
2. Making the public aware of its availability.

DATE APPROVED _____ BY RESOLUTION # _____

**EXHIBIT “B”
CITY OF EDGEWATER
24 CFR PART 8
SELF EVALUATION PLAN**

A. Program and Activities Conducted:

PROGRAMS	PURPOSE
CDBG	To make infrastructure improvements to City owned facilities

B. The Policies and Practices that govern the above programs and activities:

1. Outreach and Communications
2. Complaint Procedures
3. Eligibility and Admission Criteria
4. Employment Policy
5. Physical Accommodations
6. Fair Housing Ordinance

C. Person responsible for Evaluation:

Facilities Administrator

D. Do written policies or practices limit the participation of individuals with handicaps?

	<u>Needed Changes</u>	
1. Notices (written)	Y___	N <u>X</u>
2. Complaint Procedures	Y___	N <u>X</u>
3. Eligibility Policy	Y___	N <u>X</u>
4. Employment Policy	Y___	N <u>X</u>
5. Transportation	Y___	N <u>X</u>
6. Telephone Communications (TDD's)	Y___	N <u>X</u>
7. Interpreters/Readers	Y___	N <u>X</u>
8. Use of Contractors	Y___	N <u>X</u>
9. Audio-Visual Preservations	Y___	N <u>X</u>
10. Automated Electronic Equipment	Y___	N <u>X</u>
11. Emergency Evacuation	Y___	N <u>X</u>
12. Fair Housing	Y___	N <u>X</u>

E. Ways handicapped persons and other interested persons have participated in the Self Evaluation Plan.

City staff who are familiar with all the City owned buildings and citizens requested accessibility needs participated in the Self Evaluation process.

F. Recipients that employ 15 or more employees must maintain on file and make the information available to the public upon request. File must be kept for at least six (6) years.

The City of Edgewater employs more than 15 employees and will make this information available to the public upon request.

**CITY OF EDGEWATER
TRANSITION PLAN
SCHEDULE OF IMPROVEMENTS**

CHANGES TO BE MADE ACCORDING TO FISCAL YEAR BUDGET

Year 1 –

Parks & Recreation Department Office

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks
2. Install ADA compliant bathroom signs

Hawks Park Baseball Complex

1. Install ADA compliant bathroom signs

Rotary Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks

Animal Shelter

1. Install ADA compliant bathroom signs

City Hall

1. Install ADA compliant bathroom signs

Kennedy Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks

Menard May Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks
2. Install ADA compliant bathroom signs

Veterans Park

1. Install ADA compliant plumbing shields to exposed plumbing under bathroom sinks
2. Install ADA compliant bathroom signs

Whistle Stop Park

1. Install ADA compliant bathroom signs

Hawks Park

1. Install ADA compliant bathroom signs

**CITY OF EDGEWATER
TRANSITION PLAN
SCHEDULE OF IMPROVEMENTS
PAGE 2**

CHANGES TO BE MADE ACCORDING TO FISCAL YEAR BUDGET

Year 2 –

Rotary Park

1. Install ADA compliant access route from walkway to basketball court

Animal Shelter

1. Install ADA compliant interior door handles

Kennedy Park

1. Install ADA compliant grab bars behind commodes

Veterans Park

1. Install ADA compliant hard surface parking with striping and sign
2. Install hard surface access route from parking to walkway
3. Install ADA compliant grab bars behind commodes

EXHIBIT "C"
CITY OF EDGEWATER, FLORIDA
SECTION 504 GRIEVANCE PROCEDURE

Section 504 of the Rehabilitation Act of 1973 provides that no qualified disabled person shall, solely on the basis of handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with Federal financial assistance. The City of Edgewater has completed its Section 504 Self Evaluation Guide and its Transition Plan which details the modifications/corrective actions needed to allow handicap accessibility relative to the City's public buildings and facilities. The Self Evaluation Guide and Transition Plan are on file in the City Manager's office in the City of Edgewater, City Hall and are available for public review and inspection, upon request.

In an effort to comply with all the provisions as set forth in Section 504 of the Rehabilitation Act of 1973, The City of Edgewater herein establishes the following Grievance Procedure by passage of Resolution No. _____ dated _____, 2024

1. The City of Edgewater, Florida has completed its Section 504 Self Evaluation Guide and has determined to what extent its public facilities, employment practices, communications system, programs, and services are accessible to handicapped individuals.
2. The City of Edgewater, Florida has appointed its City Manager as its Section 504 Coordinator. The Section 504 Coordinator shall be responsible for the City's overall compliance with Section 504 of the Rehabilitation Act of 1973 and further shall coordinate the implementation of the Transition Plan with the respective City Departments.
3. It is the Policy of the City of Edgewater to eliminate discrimination against any person who: has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, and/or is regarded as having such an impairment.
4. Any handicapped person or groups representing handicapped persons that feel that a grievance is warranted relative to accessibility to handicapped persons in public facilities, employment practices, communication systems, programs, services, etc. under the direct control of the City shall submit said grievance in writing to the City Manager's Office
5. The City Manager shall coordinate the response to the grievance with the Section 504 Coordinator and shall issue the City's response within thirty (30) days of receipt of said grievance. If the person/group feels that his/her complaint has not been sufficiently addressed by the City Manager, an appeal may be made to the City Council. The City Council shall render its decision relative to the grievance within thirty (30) days of hearing the complaint. At any point, the aggrieved may register a complaint with the Florida Department of Commerce, 107 East Madison Street-MS 400, Tallahassee, Florida 32399-2100 the CDBG overseeing agency in place at the time of the complaint.
6. All complaints registered at the local level shall have a response from the City Council or City Manager within sixty (60) days of the lodging of the complaint and/or appeal. In the event the aggrieved has exhausted all appeals without a decision satisfactory to himself/herself, he/she may pursue other legal channels in an attempt to achieve satisfaction.
7. A file of all "written" grievances and/or complaints and the City's response to said grievance/complaint shall be maintained and available for public inspection upon request.