



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUISITION REQUESTFORM

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|---|---|
| Date Requested:11/13/25 | Requestor:Matt Hixson Phone ext: 4043 |
| GL Account Code:444-5555-580.63-10 | Dept./Div.:Public Works/Wastewater Plant |
| Project # (if applicable) *:WS2609 | Amount of Purchase: \$132,943.00 |
| Vendor Name:Ovivo USA, LLC | Vendor #: |
| Does Vendor info in Central Square/Naviline match quote? | YES <input type="checkbox"/> NO <input type="checkbox"/> ** |
| Does Vendor have a W9 on file in Central Square/Naviline? | YES <input type="checkbox"/> NO <input type="checkbox"/> ** |

*Project #'s required for 331, 444, 449, 450 line codes

**If vendor information is different or W9 is not in Naviline, obtain a new Vendor form and W9 and submit with this form

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| Describe material, supplies or equipment to purchase: |
| One (1) Replacement 100 HP Motor & Flender H3BV10 Reducer |
| Pricing per Proposal Q202501091B |
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| |

| Name of Companies contacted and their quotes: | | |
|---|----------------------------------|---------------|
| Company Name | Person Contacted/Phone No. | Amount Quoted |
| 1.Ovivo USA, LLC | Jesse Bissegger / (385) 226-7492 | \$132,943.00 |
| 2. | | \$ |
| 3. | | \$ |

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| Approval Information - (ie. Council approval date w/agenda item #, justification form, etc.): |
| Sole Source Purchase Documentation Attached. |
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| Requesting Department Signature: | Date: |
| Finance Department Authorization: | Date: |
| City Manager Signature (if applicable): | Date: |

Attach any back up needed to process this request (i.e. quotes, proposals, justification form, updated vendor form, W9, etc.