

The City of Edgewater

Finance Department 104 Riverside Drive Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department

FROM: Police Department

SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

DATE: 8/27/2012

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item No	Property ID		Description - Indicate Inventory Number if Appropriate	Estimated Value	Method of Disposal	Date Disposal Required
1	1393 2	011 Crown Vi	ctoria - 2FABP7BV3BX114140	200	Trade	10/24/23
2	1978 2	2003 - Crown	Victoria - 2FAFP71W53X113827	300	Trade	10/24/23
3						

REASON FO	OR TRANSFE	R/DISPOSAL:					
Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	x	x					200
2	x	X					300
3							

* Stolen Property - A copy of the police report must be sent along with this request.

**Disposal of surplus property will be within current approved policy

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	674	
Department Head:	7	
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (3/08)	Date of Disposal:	



TO: Finance Department

FROM: Sean Maroney

SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

DATE: <u>11/9/23</u>

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item Asset tag #		VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	2108	31626	AEBI 77240		
2	9026	3B7KC23Z82M306384	DODGE 2500		
3	2060	52CG2DGA4E0010983	GEM e2 (electric cart)		
4					
5					
6					
7					

REASON FO	OR TRANSFE	R/DISPOSAL:					
Item	Obsolete	Not Re <u>paira</u> ble	Stolen*	Sold	Cannot L <u>ocat</u> e	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1							
2							
3		Í					
4							
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7							

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Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	45,0	3
Department Head:	Saman Belger)
Receiving Department Head (if transferred item):	porter prog	
Finance Director:		
Rev (10/2023)	Date of Disposal:	



TO: Finance Department

FROM: Sean Maroney

SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

DATE: <u>11/9/23</u>

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Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	462	Dayton	City Hall Generator		
2					
3					
4					
5					
6					
7					

REASON FOR TRANSFER/DISPOSAL:													
Item	Ob	sole	ete	Re	Not paira		St	oler	1*	Sold		ann ocai	Transferred** Trade In*** (Notate Receiver's (What & How Department Number) Much)
1					\checkmark								
2													
3													
4		-											
5													
6													
7													

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Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	53	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



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Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
PD Gen	3313164	Denyo DH25A Generator		

REASON FO	OR TF	RANS	SFE	R/DISP	OSAL:								
ltem	OI	osole	ete		ot irable	Sto	len*	5	Sold	 anno		Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
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6										-			
7								H		-+			

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Signatures	Approve)	Disapprove
Fleet Management or MIS when applicable:	69	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



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Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	1320		Ingersoll Air Compressor		
2	9035	1FTRX12W96NA86771	Ford F150		
3					
4					
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7					

REASON FOR TRANSFER/DISPOSAL:															
Item	Ob	Not Ob <u>sole</u> te Repairable			St <u>olen</u> *			Sold		Cannot L <u>ocat</u> e		Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)		
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2					\checkmark										
3															
4															
5															
6															
7															

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***Attach documenting evidence.		
Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	QJL. M.2a	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



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Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	5054	2FZACGCS14AM29324	Sterling Dump Truck		
2					
3					
4					
5					
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REASON FOR TRANSFER/DISPOSAL:														
Item	Obsolete		ete	Not Re <u>paira</u> ble			St <u>olen</u> *			Sold		 Cannot L <u>ocat</u> e		Transferred** Trade In*** (Notate Receiver's (What & How Department Number) Much)
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Fleet Management or MIS when applicable:	69	
Department Head:	allengen? R_	<i>b</i> .
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	