



The City of Edgewater

Finance Department
 104 Riverside Drive
 Edgewater, FL 32132

PURCHASING JUSTIFICATION FORM

Line Code(S) being charged: Fire Impact Fees

TO: Finance Department	FROM: <u>Fire Rescue</u>
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Subject - Purchase of: 2025 Polaris Side-By-Side

Requested Supplier – Contact: <u>Benny Aguilar</u>	City, State, Zip: <u>Sebring, FL 33876</u>
Company: <u>Mckibben Powersports of Sebring</u>	Phone: <u>863.699.2453</u>
Address: <u>7820 Tractor Rd</u>	Estimated Cost: <u>\$12,750</u>

Statement of Need: My recommendation for use of a Sole/Standardized/Proprietary Sourcing, Piggy-Back or Cooperative Contract is based upon an objective review of the product/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or involved in any way with this request. No gratuities, favors or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request justification for this purchase when there are other known suppliers to exist.

Justification: Mark those that apply.

- 1. Sole source request is for the original manufacturer or provider; there are no regional distributors. (Attach the manufacturer's written certification that no regional distributors exist. Item 4 must also be checked).
- 2. Sole source request is for the only area distributor of the original manufacturer or provider. (Attach the manufacturers -not the distributors - written certification that identifies all regional distributors. Item 4 also must be checked).
- 3. The parts/equipment are not interchangeable with similar parts of another manufacturer. (Explain in separate memorandum and attach).
- 4. This is the only known item or service that will meet the specialized needs of this department or perform the intended function. (Attach memorandum with details of specialized function or application).
- 5. The parts/equipment are required from this source to permit standardization. (Attach memorandum describing the basis for the standardization request).
- 6. A competitively bid contract is available to piggy-back, that is in the best interest of, meets the needs of and follows the City's terms and conditions is available. (attach originating contract)
 Originating Entity: _____ Contract/Bid # _____
- 7. A competitively bid cooperative contract is available, that is in the best interest of, meets the needs of and follows the City's terms and conditions is available. (attach originating contract)
 Originating Entity: _____ Contract/Bid # _____
- 8. None of the above applies. A detailed explanation and justification for this sole source request is contained in the attached memorandum.

I attest that this requests meets the standards and intent

Division Head Signature: _____ Date: _____

Department Director Signature: *[Signature]* Date: 4/24/2025

Comments: Partner with Edgewater Fire Rescue assoceation to purchase a 2025 ATV for Edgewater Fire Rescue. The Assoceation has agreed to pay \$20,000 of the \$32,750 purchase price. (See memo)

Finance Approval: _____ Date: _____

City Manager Approval: _____ Date: _____




EDGEWATER FIRE RESCUE SERVICES

"We Strive To Be The Best"

1605 South Ridgewood Avenue

Edgewater, FL 32132

Jeffrey Lariscy, Fire Chief

TO: Bridgette Vaissiere, Finance Director
FROM: Jeff Lariscy, Fire Chief 
SUBJECT: Sole Source Justification (2025 Polaris ATV)
DATE: April 24, 2025

The Edgewater Fire Rescue Association membership has approved the purchase and donation of a new 2025 Polaris six-seater side-by-side ATV to support high-water (flood) rescue operations. This new vehicle will provide us with critical access during weather emergencies, particularly in low-lying neighborhoods that are prone to flooding. However, the base model the Edgewater Fire Rescue Association has approved for donation is an open cab design.

My request is to partner with the Fire Rescue Association in order to upgrading the ATV to a fully enclosed cab model. This upgrade would significantly increase the use of the vehicle—not only for flood rescue operations, but also for EMS response during summer special events and other adverse weather conditions. An enclosed airconditioned cab would allow us to shelter overheated or injured patients during special events activities and would allow us to secure our equipment inside the enclosed cab.

The Fire Rescue Association has agreed to partner with the City of Edgewater for the upgraded ATV and has issued a \$20,000 check to McKibben Powersports of Sebring which provided the lowest bid for the \$32,750 ATV.

I am requesting consideration for the use of fire impact fees or other available funding to cover the \$12,750 difference for the upgrade. This partnership is great opportunity that expands our fire rescue capabilities and provides long-term value to the community.

McKibben Powersports of Sebring

7820 Tractor Road
Sebring FL 33876
863-699-2453

CITY OF EDGEWATER

104 N RIVERSIDE DR
EDGEWATER, FLORIDA 32131

H

W

C 386-424-2400

Email RBARLOW@CITYOFEDGEWATER.ORG

Date 04/22/2025
Deal No.
Salesperson BENNY AGUILAR
Lienholder

Buyer's Order

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2025	POLARIS	R25RS399AS	4XARS3997S8268320	P68320	\$29,857.26

Options:

Dealer Unit Price	\$29,857.26
Factory Options	\$0.00
Added Accessories	\$0.00
Freight	\$1,099.00
Dealer Prep	\$999.00
Tire State Tax	\$4.00
Battery State Tax	\$1.50
Electronic Filing	\$79.50

Lifetime Battery \$299.99

DOC. FEES \$369.00

Cash Price \$32,709.25
Trade Allowance \$0.00
Payoff \$0.00

Net Trade \$0.00
Net Sale (Cash Price - Net Trade) \$32,709.25
Sales Tax \$0.00
Title/License/Registration Fees \$40.75
Document or Administration Fees \$0.00
Credit Life Insurance \$0.00
Accident & Disability \$0.00

Notes: Edgewater Fire Rescue Association deposit \$20,000 as "cash down". City of Edgewater to pay balance due of \$12,750.

Trade Information

Total Other Charges \$40.75
Sub Total (Net Sale + Other Charges) \$32,750.00
Cash Down Payment \$20,000.00

Amount to Pay/Finance \$12,750.00

Monthly Payment of \$12,750.00 For 1 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!

2631

CASHIER'S CHECK

63-8136

600930879

2631



VOID AFTER 90 DAYS

Date: 04/22/2025

3087 North Alafaya Trail Orlando FL 32826

Twenty Thousand and 00/100*****

\$*****20,000.00

TO McKibben Powersports of Sebring

2025 Polaris R25RS399AS - EFD

NON-NEGOTIABLE

Authorized Signature

FAIRWINDS Credit Union will not place a stop payment on the check until 90 days from date of issuance of the check.

MEMBER COPY

THIS DOCUMENT CONTAINS A WATERMARK - VERIFY FOR AUTHENTICITY

2631

CASHIER'S CHECK

63-8136

600930879

2631



VOID AFTER 90 DAYS

Date: 04/22/2025

3087 North Alafaya Trail Orlando FL 32826

Twenty Thousand and 00/100*****

\$*****20,000.00

TO THE ORDER OF McKibben Powersports of Sebring

2025 Polaris R25RS399AS - EFD



Authorized Signature

Larry J. Polin

Details on Back. Security Features Included.

⑈600930879⑈ ⑆263181368⑆ 60096940⑈