

FLORIDA DEPARTMENT of STATE

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Department of State / Division of Historical Resources / Preservation / Historical Markers

Historical Markers

OVERVIEW OF THE FLORIDA HISTORICAL MARKER PROGRAM

Program Overview

The Florida Historical Marker Program is one of the Division of Historical Resources' most popular and visible public history programs. It is designed to raise public awareness of Florida's rich cultural history and to enhance the enjoyment of our historic sites by citizens and tourists. These markers allow us to tell the stories of the places and people who created the Florida that we all enjoy today, by identifying the churches, schools, archaeological sites, battlefields and homes that represent our past.



Upcoming Meetings

The Florida Historical Marker Council (</historical/preservation/historical-markers/state-historical-marker-council/>) meets throughout the year to review received Historical Marker Applications.

Next Marker Council Meeting

Marker Council Introductory
Meeting

(No markers will be discussed)
Monday, June 9 - 10 AM EST

Watch the recording here
(<https://attendee.gotowebinar.com/register/4943724683086824287>)

Download the agenda (</media/709118/marker-council-introduction-meeting-agenda-draft-6-9-2025.pdf>)

Contact Information

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Department of State
Division of Historical Resources
Bureau of Historic Preservation
R.A. Gray Building
500 South Bronough Street, Room 416
Tallahassee, Florida 32399-0250
Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday



Ron DeSantis, Governor

Cord Byrd, Secretary of State

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III. Manufacturing & Installation

APPLICATION PROCESS PART 3

Marker Costs

The costs of manufacturing and installing the marker are the responsibility of the marker sponsor.

Once the marker application is approved by the Marker Council and the text has been finalized, the State Historical Marker Coordinator will order the marker from the manufacturer. The manufacturer will bill the applicant for the marker after it is manufactured.

The current marker costs are:

- > \$3,070 for a single-sided marker (same text on the front and back sides)
- > \$3,510 for a double-sided marker (different text on the front and back sides)

Both prices usually include the sign, post, and shipping. Shipping south of Miami may require extra shipping fees which will be the responsibility of the applicant. Costs may change, so be sure to verify current costs when your text is finalized.

Marker production may take up to 20 weeks after the finalized text is submitted to the manufacturer. Markers must be shipped to a business address. Marker production timelines may change, so be sure to verify current schedules at the time your order is confirmed.

Marker Grants

Applicants may apply for a small-matching historic preservation grant from the Division to defray some of the cost of the marker. However, markers must be approved **before** you can apply for a matching grant. If you plan on applying for a grant, you can not order your marker until the funds from the grant have been dispersed. Please note that because of the state fiscal year, applying for a grant may significantly prolong the process. If you are interested in applying for a grant, please first contact the Bureau of Historic Preservation's Grants section at 800.847.7278, visit the Historic Preservation Grants Program (</historical/grants/>) web page or email bhpgrants@dos.myflorida.com (<mailto:BHPGrants@dos.MyFlorida.com>).

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Application Checklists

Marker Application Checklist

CHECKLIST FOR COMPLETING FLORIDA HISTORICAL MARKER APPLICATION

Content Needed for an Application

You will need the following information to complete the application.

- The historic **name** of the resource
- The resource **type**
- A statement of the resource's **significance**
- A **description** of the resource
- A **bibliography** of sources documenting the site's historical relevancy
- The **geographic coordinates** of the marker in decimal degrees (see [determining marker coordinates \(/historical/preservation/historical-markers/how-to-apply/determining-marker-coordinates/\)](/historical/preservation/historical-markers/how-to-apply/determining-marker-coordinates/))
- Proposed **marker title and text**, including sponsors (see [marker text tips & examples \(/historical/preservation/historical-markers/how-to-apply/marker-text-tips-examples/\)](/historical/preservation/historical-markers/how-to-apply/marker-text-tips-examples/))
- Days and times marker will be **accessible to the public**
- Name and contact information of the **resource owner**
- Name and contact information of the **marker caretaker** (the person responsible for erecting and maintaining the marker)
- Approval of the **owner of the property** where the marker will be placed

Attachments Needed for an Application

Applicants must submit, digitally or by mail, the following:

- A **signature page** signed by the owner of the property where the marker will be placed. (You will be able to print the signature page after your application form is submitted)
- A completed **Florida Master Site File form** (with number if available)
Visit Master Site File Documents and Forms (</historical/preservation/master-site-file/documents-forms/>) to get a site file form and instructions for completing it.
- Up to three **maps** (in .pdf format) that illustrate:
 - the general area where the resource is located

- the specific boundaries of the resource
 - the proposed location of the marker
- Copies of hard to find **sources referenced in the bibliography** (in .pdf format). You only need to scan and include sources that would be difficult to find.
- A **photograph of the proposed marker location** (in .png, .tif, or .jpg format). Do not send drawings or other artistic representations. Indicate the exact location where you desire the marker to be placed with a marker stand-in. Examples include:
 - A person
 - A mock-up of the marker
 - A digitally added marker or other indicator
- A **photograph showing the resource to be marked as it currently exists** (in .png, .tif, or .jpg format). Do not send drawings or other artistic representations.
- OPTIONAL: A **historical photograph of the resource** (in .png, .tif, or .jpg format)

For More Information

Historic Marker Program

850.245.6371

flheritage@dos.myflorida.com (mailto:flheritage@dos.myflorida.com)

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