



Number Assignment Request Form

Florida Master Site File

Division of Historical Resources / R.A. Gray Building
500 South Bronough St., Tallahassee, Florida 32399-0250
Phone 850.245.6440 / Fax 850.245.6439 / Email SiteFile@dos.myflorida.com

IMPORTANT: Assignment of a State Site Number **DOES NOT** mean a resource is recorded at the Site File. The resource is not added to the inventory until a completed resource recording form has been submitted. Requesting a State Site Number **indicates your agreement** to complete and submit a recording form for each number requested. Resource recording forms can be found on-line here: [Site File website](#).

Check for Previously Assigned Numbers (Required)

Yes, Florida Master Site File records were checked for previously recorded resources at this location.

Please indicate the date and search method(s) used for checking:

Date Checked _____ Site File Staff Consulted _____ Address _____ Township, Range & Section _____ GIS _____ FMSFweb _____

Contact Information (Required)

Name: _____

Organization (if applicable): _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Project Name (if applicable; use key words indicating location, tract name, survey phase, etc.)

Individual Request (If more than 5 site numbers are needed use Block Request at bottom)

County: _____ Request Date: _____ Date Assigned: _____ FMSF Staff: _____

Select Resource Type: Archaeological Bridge Cemetery Structure Resource Group

Use a separate request form for each resource type, county, and project.

	Resource Name	Address or GPS Coordinates or Twn/Rng/Sect	Assigned Number
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____

Block Request (Use if more than 5 site numbers are needed)

County: _____ Request Date: _____ Date Assigned: _____ FMSF Staff: _____

Archaeological Sites: _____ Bridges: _____ Cemeteries: _____ Structures: _____ Resource Groups: _____

Range of Numbers Assigned by the Florida Master Site File _____