



Meeting Minutes
City Council

Monday, March 23, 2026

6:00 PM

Council Chambers

We respectfully request that all electronic devices are set for no audible notification.

Mayor Depew called the meeting to order at 6pm.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE AND INVOCATION

Present: 5 - Mayor Diezel DePew, Councilwoman Charlotte Gillis, Councilman Mike Thomas, Councilwoman Debbie Dolbow, and Councilman Eric Rainbird

Also Present: 3 - Assistant to the City Clerk Monique Toupin, City Manager Joe Mahoney, and City Attorney Gavin Rollins

2. APPROVAL OR CHANGES/MODIFICATIONS TO THE AGENDA

None at this time.

3. APPROVAL OF MINUTES

None at this time.

4. PRESENTATIONS/PROCLAMATIONS/PLAQUES/CERTIFICATES/DONATIONS

None at this time.

5. CITY MANAGER'S REPORT

John Scott, Economic Development Manager, introduced himself to Council and shared some of his background.

City Manager Mahoney had nothing at this time.

6. CITIZEN COMMENTS

Stephanie Ford, 115 Canal Street, President and CEO of Southeast Volusia Chamber of Commerce, began discussing an item on the agenda and was advised to refrain until it was before the Council.

Kim Long, 3312 Mango Tree Drive, discussed recognizing Bonafide Thrift Store as an asset to the community; the prospective Charter amendments; and the possibility of the candidates in the upcoming election holding town halls to answer resident's questions.

Chuck Martin, 205 Cherrywood Lane, stated that he was running for District 1 and spoke of his goals if he were to be elected.

Greg Gimbert, Daytona Beach, spoke on the changes the Council had made in the past year and

asked that they keep going with their progress related to building on wetlands, fill-and-build construction and "toilet-to-tap" water initiatives.

7. CITY COUNCIL REPORTS

Councilwoman Gillis' comments were inaudible.

Councilman Thomas thanked all the board members for volunteering their time to the City.

Councilwoman Dolbow had nothing at this time.

Councilman Rainbird said he had received requests from residents to discuss allowing chickens in the City.

Mayor Depew discussed the Citizens Recognition Program and multiple boards that he had wanted to get established; he had met with Congressman Mills and State Representative Chase Tramont about appropriations regarding the Storm Water Master Plan.

8. CONSENT AGENDA

- a. Request to Utilize Police Impact Fees to Refurbish Donated Cook Trailer, with Commercial Kitchen Upgrades

A motion was made by Councilwoman Dolbow, second by Councilman Rainbird, to approve Consent Agenda A. The MOTION was APPROVED by the following vote:

Yes: 5 - Mayor DePew, Councilwoman Gillis, Councilman Thomas, Councilwoman Dolbow and Councilman Rainbird

- b. Florida Department of Transportation (FDOT) Construction of the Shared Use Non-motorized SUN Trail from Roberts Road to Dale Street

City Manager Mahoney provided a staff report and recommendation.

Councilwoman Gillis was concerned about resident dissatisfaction with where the trail was going; Mayor Depew asked if there was a timeline to the completion of the project.

Jeff Lariscy, Fire Chief and Interim Public Works Director, said he would not recommend tabling the item as there is a deadline for the project and there had been a lot of discussion about which route the trail would take. He advised that there is a good likelihood that if the item is not passed, they will not be able to move forward with the project. He also noted that this project includes the installation of lights at the crossing on 442.

Councilwoman reiterated that she was concerned there had not been enough time for residents to come forward with their concerns. City Manager Mahoney confirmed that it had been added 10 days before the meeting and offered to have Ryan Solstice, Development Services Director, come forward to discuss the future of the trail system.

City Manager Mahoney said that it was the same route that had been discussed previously.

Councilman Rainbird was concerned about the State putting a deadline on it; Mayor Depew said that it had been discussed for two (2) years.

Councilman Thomas was unsure why they would turn down sidewalks in the Shores when they have always gotten complaints about a lack of them.

City Manager Mahoney felt as though it was a positive thing from a public safety standpoint and for the City.

Councilwoman Gillis clarified that while she supported the trails, she did not want the residents to be uninformed of what is happening; City Manager Mahoney offered to over-communicate in the future when the utilities would be worked on.

A motion was made by Councilman Thomas, second by Councilwoman Dolbow, to approve 8b. The MOTION was APPROVED by the following vote:

Yes: 5 - Mayor DePew, Councilwoman Gillis, Councilman Thomas, Councilwoman Dolbow and Councilman Rainbird

9. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

None at this time.

10. BOARD APPOINTMENTS

- a.** Firefighters Pension Board Recommendation for ratification of Fifth Trustee Seat, David Blair, on the Edgewater Firefighters' Pension Board.

City Manager Mahoney provided a staff report.

Mayor Depew opened and closed the public hearing.

A motion was made by Councilwoman Dolbow, second by Councilman Thomas to approve the Firefighters Pension Board Recommendation for ratification of Fifth Trustee Seat, David Blair, on the Edgewater Firefighters' Pension Board. The MOTION was APPROVED by the following vote:

Yes: 5 - Mayor DePew, Councilwoman Gillis, Councilman Thomas, Councilwoman Dolbow and Councilman Rainbird

11. OTHER BUSINESS

- a.** SP-2602: Request to approve a major site plan for 55,476 square foot addition for a new business, Incertec, at 4100 S Ridgewood Avenue.

Ryan Solstice, Development Services Director, provided a staff report and recommendation.

Mayor Depew opened the public hearing.

Stephanie Ford, 115 Canal Street, on behalf of the Southeast Volusia Chamber of Commerce, stated

their support for Incertec and their expansion project in Edgewater as it will bring quality jobs, targeted industry growth and long-term investment into the region.

Mayor Depew had toured the facility and felt it would be a great addition to the community.

Rob Clark, president of Incertec, informed Council that the salaries of future employees would range from \$55,000 to 6 figures or higher but the average would be \$55,000-57,000.

Councilman Rainbird had not been able to tour the facility but had a phone call regarding it; he is in support of it as long as there is no run-off.

Councilwoman Gillis had toured the facility and liked that they are using an existing space so they are not adding more concrete.

Councilwoman Dolbow had toured the facility and was impressed with the project; there is a net reduction of impervious surface and they are adding a dry pond even though it is already up to 100-year standards. She is thankful they are investing in Edgewater.

A motion was made by Councilman Thomas, second by Councilwoman Dolbow, to approve item 11a. The MOTION was APPROVED by the following vote:

Yes: 5 - Mayor DePew, Councilwoman Gillis, Councilman Thomas, Councilwoman Dolbow and Councilman Rainbird

b. Consideration of Appointment of City Clerk

City Manager Mahoney provided a staff report and asked Council for direction.

Mayor Depew opened the public hearing.

Cassandra Kilgore, applicant, thanked Council for their consideration and reiterated her interest in serving the community as the City Clerk. She also informed Council that she now had her Certified Municipal City Clerk designation.

Mayor Depew assured Ms. Kilgore that he meant no disrespect but he would like to open for applicants for seven (7) days. City Manager Mahoney suggested having it open for applicants for a two-week period to give staff time to advertise and get the job application out there.

Councilman Rainbird felt they already had quite a few people apply with plenty of time and if they did it again, they would go even longer without a City Clerk while Ms. Toupin served as Interim.

Councilman Thomas received confirmation that Interim Clerk Toupin was getting paid a Clerk's salary while doing the job.

Councilwoman Dolbow was okay with opening for applications for two (2) weeks; Councilwoman Gillis said she was comfortable appointing Ms. Kilgore but would also be on board with the two (2) weeks if that is what Council wants. She does want Ms. Kilgore to be included among the new applicants.

City Manager Mahoney asked if they would like staff to interview first, followed by Council; Mayor Depew confirmed that it would be the top five (5).

Councilwoman Gillis asked if it would be possible to have it addressed at the April 6th Council meeting so they could have a new Clerk. It was determined that staff needed more time.

City Manager Mahoney stated that depending on Council's schedules, they should have it completed and brought before Council by the May meeting.

A motion was made by Mayor DePew, second by Councilwoman Dolbow, to open the period looking for a City Clerk for a period of two weeks. The MOTION was APPROVED by the following vote:

Yes: 5 - Mayor DePew, Councilwoman Gillis, Councilman Thomas, Councilwoman Dolbow and Councilman Rainbird

12. OFFICER REPORTS

a. City Clerk

Interim City Clerk Toupin had nothing at this time.

b. City Attorney

City Attorney Rollins informed Council that updates to Senate Bill 180 did not pass but they are hoping some will pass when they go into session in April; the litigation continues on.

City Attorney Rollins clarified that in terms of the litigation, the main focus is the unfunded mandate portion.

13. CITIZEN COMMENTS

None at this time.

14. ADJOURN

There being no further business to discuss, Mayor Depew adjourned the meeting at 6:44pm.

Minutes respectfully submitted by:

Monique Toupin, Interim City Clerk.

Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. The City does not prepare or provide such record.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerks Office, 104 N. Riverside Drive, Edgewater, Florida, telephone number 386-424-2400 x 1102, 5 days prior to the meeting date. If you are hearing or voice impaired, contact the relay operator at 1-800-955-8771.