



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: Streets
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 03/12/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

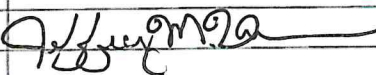
Item	Asset tag #	VIN/Serial Number	Description 2006 J.D. 5205 TRACTOR	Estimated Value	Method of Disposal
1	1778	LV5205C721399	2006 J.D. 5205 TRACTOR		
2					
3					
4					
5					
6					
7					

REASON FOR TRANSFER/DISPOSAL:										Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
Item	Obsolete		Not Repairable		Stolen*		Sold		Cannot Locate		
1										PARKS@REC	
2											
3											
4											
5											
6											
7											

* Stolen Property - A copy of the police report must be sent along with this request.

**Disposal of surplus property will be within current approved policy

***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	Dicy Hall	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: FLEET
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 03/12/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	1486	T0410GX912380	2003 J.D 410G TRACTOR	\$1000	
2					
3					
4					
5					
6					
7					


REASON FOR TRANSFER/DISPOSAL:

Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	DICY HALL	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: STREETS
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 03/24/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1		LV5205C522696	2006 J.D. TRACTOR 5205		
2					
3					
4					
5					
6					
7					

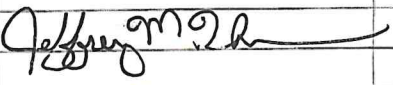
REASON FOR TRANSFER/DISPOSAL:

Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	DICY HALL	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: FLEET
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 03/13/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

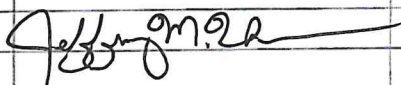
Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	2068	5F12S1619E1003083	WANCO MESSAGE BOARD	\$1000	
2					
3					
4					
5					
6					
7					

REASON FOR TRANSFER/DISPOSAL:							
Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	Dicy Hall	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: IT
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE:

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item No	Property ID Number	Description - Indicate Inventory Number if Appropriate	Estimated Value	Method of Disposal	Date Disposal Required
1	2159	Server	0	Auction	
2	2052	Server	0	Auction	
3	1931	Server	0	Auction	

REASON FOR TRANSFER/DISPOSAL:

Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	X						
2	X						
3	X						

* Stolen Property - A copy of the police report must be sent along with this request.

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	Jack Sterba <small>Digitally signed by Jack Sterba DN: cn=Jack Sterba, o=City of Edgewater, ou=IT, email=jslerba@cityofedgewater.org, c=US Date: 2024.03.04 20:18:57 -05'00'</small>	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (3/08)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: IT
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE:

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item No	Property ID Number	Description - Indicate Inventory Number if Appropriate	Estimated Value	Method of Disposal	Date Disposal Required
1	1932	Server	0	Auction	
2					
3					

REASON FOR TRANSFER/DISPOSAL:

Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	X						
2							
3							

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	Jack Sterba <small>Digitally signed by Jack Sterba DN: cn=Jack Sterba, o=City of Edgewater, ou=IT, email=jsterba@cityofedgewater.org, c=US Date: 2024.03.04 20:18:57 -05'00'</small>	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (3/08)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: Police
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 03/13/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	1764	2FAFP71W46X134981	2006 FORD CROWN VICTORIA		
2					
3					
4					
5					
6					
7					


REASON FOR TRANSFER/DISPOSAL:

Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:	Dicy Hall	
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: Fire Department
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 3/5/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	00000400	974430-007	SCBA Escape Pack	\$25.00	Auction
2	00000401	974430-008	SCBA Escape Pack	\$25.00	Auction
3	00000402	974430-009	SCBA Escape Pack	\$25.00	Auction
4					
5					
6					
7					

REASON FOR TRANSFER/DISPOSAL:									
Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)		
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

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**Disposal of surplus property will be within current approved policy

***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:		
Department Head:		
Receiving Department Head (if transferred item):		
Finance Director:		
Rev (10/2023)	Date of Disposal:	



The City of Edgewater

Finance Department
104 Riverside Drive
Edgewater, FL 32132

REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL

TO: Finance Department
FROM: Fire Department
SUBJECT: REQUEST FOR FIXED ASSET TRANSFER / DISPOSAL
DATE: 3/5/2024

ALL FIXED ASSET ITEMS MUST HAVE CITY I.D. NUMBERS, SERIAL NUMBERS, ETC., IN ORDER TO MAKE PROPER IDENTIFICATION OF EACH ITEM TO BE REMOVED FROM YOUR PROPERTY RECORDS BY THE FINANCE DEPARTMENT.

Item	Asset tag #	VIN/Serial Number	Description	Estimated Value	Method of Disposal
1	N/A	N/A	Intake Valves	\$0.00	Donation
2	N/A	N/A	Nozzles	\$0.00	Donation
3	N/A	N/A	Scene/Spot Lights	\$50.00	Donation
4	N/A	N/A	Hydrant/Spanner Mounts	\$0.00	Donation
5	00000390	LG141	Hydraulic Extrication Tools	\$1000.00	Donation
6					
7					

REASON FOR TRANSFER/DISPOSAL:

Item	Obsolete	Not Repairable	Stolen*	Sold	Cannot Locate	Transferred** (Notate Receiver's Department Number)	Trade In*** (What & How Much)
1		<input checked="" type="checkbox"/>					
2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
3	<input checked="" type="checkbox"/>						
4	<input checked="" type="checkbox"/>						
5	<input checked="" type="checkbox"/>						
6							
7							

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***Attach documenting evidence.

Signatures	Approve	Disapprove
Fleet Management or MIS when applicable:		
Department Head:	N/A	
Receiving Department Head (if transferred item):	N/A	
Finance Director:		
Rev (10/2023)	Date of Disposal:	